



Queensland University of Technology

Received: \_\_\_/\_\_\_/\_\_\_

Outcome

Advised: \_\_\_/\_\_\_/\_\_\_

FACULTY OF LAW

**CROSS-INSTITUTIONAL APPLICATION FORM**

*Before completing this form, please read the following information carefully:*

**Law School Cross-institutional Policy**

Subject to (i) and (ii) below, students will be permitted to undertake up to two (2) units via cross-institutional study whilst completing the Bachelor of Laws or the Bachelor of Laws component of a double degree. Units undertaken at an approved overseas tertiary institution as part of an exchange agreement or other approved study are not included in this limit.

To be eligible for cross-institutional study students must apply in writing using this form. In considering the application, the following two rules will be applied:

- (i) Approval will not be granted if the equivalent unit is offered at QUT in the same semester (including summer semester); and
- (ii) Of the two units, no more than one unit from the following list can be undertaken via cross-institutional study:

- LWB331 Administrative Law
- LWB334 Corporate Law
- LWB431 Civil Procedure
- LWB432 Evidence
- LWB433 Professional Responsibility

Credit for cross-institutional study is conditional on prior approval to undertake the unit or units being granted by the Director of Undergraduate Programs. Credit will not be granted if prior approval has not been obtained. Credit will only be granted for units completed with a grade 4 (pass) or higher.

Written confirmation will be forwarded to your QUT student email once a final decision has been made. Please note that approval may take up to five working days from submission of this form.

**PERSONAL DETAILS:**

Name: \_\_\_\_\_ Student Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_ P/Code: \_\_\_\_\_

Phone: (h) \_\_\_\_\_ (w) \_\_\_\_\_ Email: \_\_\_\_\_

**PREVIOUS CROSS-INSTITUTIONAL STUDY:**

Have you previously received approval to undertake cross-institutional study?  Yes  No

If Yes, please list these units and the semester & year in which they were completed: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**COURSE/UNIT DETAILS:**

Course Code and Title: 

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Please provide details of the Cross-Institutional unit/s you wish to enrol in:

Unit Code	Unit Title	Institution	Proposed Semester of Enrolment	Equivalent QUT unit

Please attach a copy of the unit outline for each unit to this application form.

Please also submit, where appropriate, any application form required by the other institution.

**SCHOOL OF LAW USE ONLY**

**Cross-institutional study is approved**

**Credit will be granted for:**

Unspecified Elective Unit/s: \_\_\_\_\_  
 \_\_\_\_\_

Specified unit/s: \_\_\_\_\_  
 \_\_\_\_\_

**Cross-institutional study is not approved:**

If *not approved*, please state reason:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_